Accreditation of Study Programmes

Assessment Report

**Institution:**

**Study programme(s):**

**Assessment committee:**

**Coordinator:**

**Dates of the assessment visit:**   
  
**Assessment committee sent the preliminary report to EKKA: /**dd/mm/yy**/**

**Assessment committee received the comments of the institution under accreditation: /**dd/mm/yy**/**

**Assessment committee approved the final version of component assessment with** number **votes in favour and** number **votes against.**

**Date: /**dd/mm/yy**/**

**I Summary of the assessment (mark with ‘X’):**

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| --- | --- | --- | --- |
|  | conforms to requirements | partially conforms to requirements | does not conform to requirements |
| Study programme and its development |  |  |  |
| Teaching and learning |  |  |  |
| Teaching staff |  |  |  |
| Students |  |  |  |
| Resources |  |  |  |

**Comments:** Briefly main impressions of the institution as well as of the self-evaluation report and of the visit.

***Commendations:*** Up to 10 main commendations (positive findings), picked up from the report below.

***Recommendations:*** Up to 10 main recommendations (areas of improvement), picked up from the report below.

**II Assessment areas and requirements**

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| 1. **STUDY PROGRAMME AND ITS DEVELOPMENT** | **conforms to requirements** | **partially conforms to requirements** | **does not conform to requirements** |
| **mark with ‘X’** |  |  |  |

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| **Collected evidence:** |
| **General comments**:  Main arguments of the assessment committee regarding the decision to assess the assessment area as “conforms to requirements”, “partially conforms to requirements” or “does not conform to requirements”.  Commendations:  Recommendations: |

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| * 1. **REQUIREMENT: A higher education institution regularly plans its development: the higher education institution has a development plan accompanied by an action plan to ensure sustainability both in the institution and in a given study programme. The implementation of the action plan is analysed and forms the basis for planning of the next development period.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: A study programme is authorized and functions in accordance with the normative acts in force.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The title of a study programme is consistent with its content.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The conduct of studies, including the student workload of independent work and internship, support achievement of the objectives of the study programme.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The objectives and learning outcomes of a study programme are in coherence with the European Qualifications Framework (EQF). The structure and content of the study programme is internationally comparable.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT** **The objectives, content and learning outcomes of the Master’s study programme are clearly distinguishable from those of the Bachelor’s study programme.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Study disciplines of the study programme are presented in a logical succession.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Development of a study programme takes into consideration the needs of the labour market.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Study programme development is a continuous process which, among others, involves feedback from students, employers and other relevant stakeholders.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT:** **The members of the teaching staff are aware of the objectives of a study programme and of their role in achieving these objectives.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Study programme provides opportunities for further education at doctoral level.** | +/- |
| Comments: | |

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| 1. **TEACHING AND LEARNING** | **conforms to requirements** | **partially conforms to requirements** | **does not conform to requirements** |
| **mark with ‘X’** |  |  |  |

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| **Collected evidence:** |
| **General comments**:  Main arguments of the assessment committee regarding the decision to assess the assessment area as “conforms to requirements”, “partially conforms to requirements” or “does not conform to requirements”.  Commendations:  Recommendations: |

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| * 1. **REQUIREMENT: Study management is regulated, publicly available, and supports the achievement of learning outcomes. In course of study management development, the results of feedback surveys and the analysis of learning activities are taken into account.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT:** [**Within the education process of study programme, efficient teaching strategies are applied (modern, interactive, teamwork-based, etc.) and**](#_Toc209948976)  **oriented towards active learning of the students.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Within the education process of study programme, up-to-date teaching materials are used.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Organisation of internship is clearly regulated, the requirements for the completion of internship are determined, the instructions for conducting the internship are available and the supervision of students in work environment is ensured.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The higher education institution has a network of partner organisations offering internship opportunities for students and supporting the achievement of learning outcomes of study programmes.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Assessment of learning outcomes of students is performed in accordance with the existing requirements. Assessment methodology is consistent with learning outcomes and includes feedback supporting student development.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The higher education institution recognizes prior learning and work experiences.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Systematic analysis of achievement of learning outcomes is performed and improvement measures are undertaken.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Students are involved in research and development activities, the supervision of student research papers (seminar papers, applied projects, final thesis) is well organised and the satisfaction rate with the quality of supervision is high.** | +/- |
| Comments: | |

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| 1. **TEACHING STAFF** | **conforms to requirements** | **partially conforms to requirements** | **does not conform to requirements** |
| **mark with ‘X’** |  |  |  |

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| **General comments**:  Main arguments of the assessment committee regarding the decision to assess the assessment area as “conforms to requirements”, “partially conforms to requirements” or “does not conform to requirements”.  Commendations:  Recommendations: |

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| * 1. **REQUIREMENT: The number and qualification of full-time teaching staff complies with the requirements established by legislation. At least 60% of the study programme is covered by full-time staff. 100% of full-time staff involved in the study programme have PhD degree or equal.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Distribution of full-time teaching staff by age, and the percentage of young members of the teaching staff, ensures the sustainability of studies in a higher education institution and a study programme.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT:** **The total number and qualification of teaching staff is – based on their responsibilities, workload and the number of supervised students – sufficient and adequate for achieving the objectives and learning outcomes of the study programmes at MA level.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The members of the teaching staff have an adequate teaching competence and improve their teaching methods.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The staff development system is effective: the members of the teaching staff have opportunities for self-improvement, staff development methods are applied by the higher education institution.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Visiting members of the teaching staff (including from foreign higher education institutions) are involved in teaching in a study programme.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The members of the full-time teaching staff of a higher education institution regularly develop their skills at foreign higher education institutions and participate in international networks.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Teaching staff are involved in national and international research projects and participate in forums, national and international scientific conferences.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Research activities of the teaching staff are planned and monitored efficiently.** | +/- |
| Comments: | |

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| 1. **STUDENTS** | **conforms to requirements** | **partially conforms to requirements** | **does not conform to requirements** |
| **mark with ‘X’** |  |  |  |

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| **Collected evidence:** |
| **General comments**:  Main arguments of the assessment committee regarding the decision to assess the assessment area as “conforms to requirements”, “partially conforms to requirements” or “does not conform to requirements”.  Commendations:  Recommendations: |

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| * 1. **REQUIREMENT: The admission requirements for student applicants are based on qualities necessary for completing the study programme. The admission of students is performed by procedures stipulated in the normative acts.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The counselling system of students (including study, career and psychological counselling) is planned/targeted and effective.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Students are provided with internal and external mobility opportunities.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Students participate in international mobility programmes. The percentage of students participating in student mobility is stable or growing.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Students are involved in the decision-making process at different levels of the higher education institution.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: A system has been established for the detection and prevention of academic fraud.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Higher education institution has a tracking mechanism of graduates’ employment and is monitoring the evolution of graduates’ career.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: The competitiveness of the graduates of a study programme is demonstrated by employment rate according to obtained qualification; unemployment rate; employment rate in other fields than the one studied within the programme.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: There is a system in place for monitoring academic progress. Graduation of students per each year meets the legal requirements. Effective measures are implemented to reduce the drop-out rates.** | +/- |
| Comments: | |

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| 1. **RESOURCES** | **conforms to requirements** | **partially conforms to requirements** | **does not conform to requirements** |
| **mark with ‘X’** |  |  |  |

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| **Collected evidence:** |
| **General comments**:  Main arguments of the assessment committee regarding the decision to assess the assessment area as “conforms to requirements”, “partially conforms to requirements” or “does not conform to requirements”.  Commendations:  Recommendations: |

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| * 1. **REQUIREMENT: The financial resources of a higher education institution are adequate for conducting studies, development activities related to studies and supporting the development of the teaching staff.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Trends in the number of students and graduates, and the budget of a higher education institution in the last three to five years indicate sustainability.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT:** **Teaching and learning environments have been developed according to the teaching and learning objectives, include all facilities necessary for conducting studies in a given study programme and are of adequate capacity considering the number of students (auditoriums, seminar rooms, laboratories, rooms for students independent work and recreation, video projectors, internet etc.).** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: Both the conduct of studies and other activities of a higher education institution are supported by up-to-date information technology solutions, including the study information system, e-learning opportunities, and communication portals for students and teaching staff.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT:** **The students are provided with dormitories and medical service.** | +/- |
| Comments: | |
| * 1. **REQUIREMENT: A library supports the conduct of studies ensuring that up-to-date information sources are available, and provides students with the opportunities for independent work.** | +/- |
| Comments: | |